

LIBRARY BOARD OF TRUSTEES

Meeting Agenda

February 3, 2025 4:30pm
Community Room

1. Call to order	
2. Agenda	pp. 1-2
3. Approval of Minutes a. January 6, 2025	pp. 3-4
4. Introduce New Board Members a. Ann Devroy - Hastings City b. Ellyn Main – Hastings Township c. Update Board Committee Assignments d. Board Member Conflict of Interest Forms	p. 5 pp. 6-7
5. Correspondence a. none	
6. Financial Reports a. December 2024 R&E and Notes b. December 2024 Invoice Recap	pp. 8-10 p. 11
7. Library Director's Report a. January 2025 b. 2024 Annual Report c. 2024 Donation and Volunteer Recap	pp. 12-16 pp. 17-28 pp. 29-33
8. Committees a. Budget and Finance: b. Building and Grounds: c. Personnel: d. Policy: i. Updates to Personnel Policy for new earned sick time legislation, with other tweak and corrections 1. Version 1 (major edits on pages 16-20, 24-25, 37) 2. Version 2 – Includes Sick Time for Vet Visits	pp. 34-85 p. 86

9. Marketing:	
10. Unfinished Business a. n/a	
11. New Business a. Consider approving the updated Personnel Policy (version 1 or 2) b. Window Update a. 1/6/25 Attorney Letter Seeking Details on BCG Proposal b. 1/14/25 BCG Response c. Strategic Planning Overview and Board Focus Group with Carol Dawe	p. 87-88 p. 89-90
12. Public Comments	
13. Board Member Comments	
14. Adjourn	